

POLICE DEPARTMENT

City of New York

Property Clerk Division

SECURITY ENVELOPE

Pct. TD-03 Date 05-14-2013

Invoice# N 589156

Item Number(s) of Property Enclosed: 01

INSTRUCTIONS FOR USE

- 1) Enter Precinct, Date Invoice Number, and Item Number(s) of Property enclosed;
- 2) Enter Security Envelope Number on Property Clerk Invoice alongside of Listed Item(s);
- 3) Insert Property to be secured;

**DO NOT ENCLOSE PROPERTY CLERK INVOICE IN
SECURITY ENVELOPE**

- 4) Remove Covering Strip from adhesive area-at opening.
Carefully fold exposed adhesive to face of bag and press.
ENVELOPE IS NOW SEALED
- 5) Follow Prescribed Forwarding Procedure

PROPERTY CLERK STORAGE # 08M006886

08M006886

PROPERTY CLERK STORAGE #



1201477564

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